



Sports Fees Automatic Payment Plan

Purpose:

This plan allows parents to pay sports fees through an Automatic Payment (AP) arrangement for convenience and flexibility.

1. Deposit Requirement

- A \$50 deposit is required at the time of registration.
- This deposit will be deducted from the total sports fees.

2. Payment Options

Parents can choose one of the following AP schedules:

Option	Example Frequency
Weekly	Every Monday
Fortnightly	Every 2nd Monday
Monthly	1st of each month

- The Sports Department reserves the right to decline payment for sports fees via Automatic Payment for parents who have not previously adhered to compliance requirements.

3. Deadlines

Sport	Deadline
Semester 1 Basketball	15 May 2026
Winter Sports	15 July 2026
Semester 2 Basketball	15 September 2026

4. Parent Checklist

- Pay \$50 deposit during registration.
- Choose payment frequency (weekly, fortnightly, monthly).
- Set up AP with your banking APP including deduction of \$50 deposit.
- All payments to be made into the Sports Account: **KingsWay School Board 12-3084-0192348-52**
- Reference to be used: Student ID Number, Student's name, Sports AP
- Double-check the sports website to ensure your payment amount is accurate before setting up your AP.
- Ensure your Automatic Payment is fully completed before the deadlines listed above.
- Notify the Sports Department of any changes to AP schedule.
- If a student withdraws from a sport because they did not make their preferred team in their chosen sport (code) or they pull out after teams have been named, the AP must still be paid in full.
- Your child's registration will not be confirmed until we receive an email to sportadmin@kingsway.school.nz specifying the start date of your Automatic Payment, the payment amount, and the frequency.