



# KingsWay School

## Residential Caregiver (Homestay)/Designated Caregiver Application

Date \_\_\_\_\_

Family Surname:			
Address:			
Suburb:		Postcode:	
Home Phone:			
Email:			
What languages are spoken in the household?			
Family hobbies, sporting, cultural or leisure activities:			
Host Mothers name:		Date of Birth:	
Occupation: Part/Full Time Please circle		Nationality:	
Mobile:			
Host Fathers name:		Date of Birth:	
Occupation: Part/Full Time Please circle		Nationality:	
Mobile:			
Family Members Names: (living at the address)	Date of Birth:	Relationship to You:	School/Occupation:
Any specific dietary observances? Please specify:			Yes/No
Would you be willing to host a vegetarian/vegan/gluten-free student?			Yes/No
Does anyone in the family have a serious medical condition? Please specify:			Yes/No
Does anyone in the household smoke? Please specify:			Yes/No
Do you have any pets? Please specify:			Yes/No
Do either host parents own a car and have a full driver's licence? Please specify:			Yes/No
Does either host parent go away regularly overnight or for weekends? Please specify:			Yes/No
I will always communicate with the school if there are any changes to the household (eg one host parent away, visitors staying in the home etc)			Yes/No

Are you willing to transport your student to school-related events and social activities?	Yes/No
Do you have smoke detectors?	Yes/No
Do you have a fire extinguisher in the kitchen?	Yes/No
Do you have a first aid kit?	Yes/No
Does your family regularly attend church?	Yes/No
Church Name/Address:	
What day do you attend weekly worship?	
How often do you attend each month on average?	
What do you feel your family can offer a student from another culture?	
Briefly describe your home (including the number of rooms, bedrooms, bathrooms, gardens etc)	
Briefly describe the facilities in your neighbourhood (sports fields, shopping, beaches, etc)	
How far is your home from KingsWay School?	
Is it on a well-serviced bus route?	
What type of activities occupy your family in the weekend?	
What time do you think students should be home by?	
Week nights -	
Weekend -	

Have you hosted International Learners before? Please specify:	Yes/No			
Student Preference:	<input type="checkbox"/> No preference	<input type="checkbox"/> Girls	<input type="checkbox"/> Boys	
Age Range:	<input type="checkbox"/> No preference	<input type="checkbox"/> 11-15yrs	<input type="checkbox"/> 16-17yrs	<input type="checkbox"/> 17-18yrs
Are you currently hosting any OTHER International Learner/s or guests from any Institution/school?			Yes/No	
Name:	Country:	Age:	Departure:	
How many rooms do you have available for students?			Single Rooms:	
			Double Rooms:	
<i>The Students must have their own room inside the house containing a bed, wardrobe, drawers, desk, chair, mirror and adequate heating and lighting.</i>				
<b>ALL FAMILIES ARE REQUIRED TO HAVE WIFI IN THE HOME FOR STUDENTS USE</b>				

## POLICE VETTING

In complying with the Education (Pastoral Care of International Learners) Code of Practice 2021, all families are required to complete the Police Vetting procedures. Each family member that is 18 years or older **MUST** complete a Police Vetting Form.

Please include a clear photocopy of the Drivers Licence and Passport of each family member that is being Police Vetted. If a family member does not have a Drivers Licence, please include a photocopy of their passport or birth certificate or applicable visas. The original documents will need to be verified during the home visit.

## PHOTOS

Please email us three photos that we will use for your family profile. We generally use the photos of the outside of your house, the student's bedroom and a family photo.

## REFEREES

Please provide the contact details of two people (non-family members) who can be contacted to support your application to be a host family

Name:	Relationship to you:	Mobile:	Email:

## BANK DETAILS (only for Homestay Caregiver Applicants)

Account Name	
Account Number	

## DECLARATION

### TERMS AND CONDITIONS

Thank you for offering to become a Residential Caregiver for an International Learner attending KingsWay School. As part of this application process, please sign the attached 'Residential Caregiver Agreement' and carefully read the terms and conditions it contains.

**I/We acknowledge that the above information is true and correct**

Signature – Homestay/Designated Caregiver(s):

Printed Name/s:

Date:

## CHECKLIST

☐ Application ☐ Pastor Reference (Homestays Only) ☐ Police Vetting ☐ Passport and Drivers Licence ☐ Photos

## PLEASE SUBMIT THIS APPLICATION VIA EMAIL

Accommodation Services Administrator

[Accommodation@kingsway.school.nz](mailto:Accommodation@kingsway.school.nz)

## APPLICATION/SELECTION PROCEDURE

Once you have completed and submitted this application:

- Your Police Vetting forms will be submitted for clearance
- Your Referees will be contacted, for Homestay Caregivers only
- You will be contacted by our Accommodation Services Administrator to arrange a time for a Home visit

**KingsWay School reserves the right to decline any application without explanation**