

CONFIRMED MINUTES

BOARD OF TRUSTEES MEETING - 18 SEPTEMBER 2023



At the **Board Meeting - 30 October 2023** on **30 Oct 2023** these minutes were **confirmed as presented**.

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| Name: | KingsWay School Board of Trustees |
| Date: | Monday, 18 September 2023 |
| Time: | 6:30 pm to 9:21 pm (NZST) |
| Location: | Senior Campus Staff Room , 100 Jelas Road, Red Beach |
| Board Members: | Paul Claydon (Chair), Amira McMurray, Graeme Budler, Hayley Cross, James Kimber, Karla de Wet , Neels van Rensburg , Nicholas Bradley , Vanessa Gatman |
| Attendees: | Cynthia Venter, Lisa Lambert , Colette Budler , Chris Martin , Yolind Strydom |
| Apologies: | Philip Mark Bradley, Raelene Beguely, Jordan Barley |

1. Opening Meeting

1.1 Devotions

Chris Martin opened the meeting in prayer.

Neels van Rensburg shared a devotion on Moses and that we are all commissioned for Mission by God. Years passed, and the king of Egypt died. But the Israelites continued to groan under their burden of slavery. They cried out for help, and their cry rose up to God. God heard their groaning, and he remembered his covenant promise to Abraham, Isaac, and Jacob. He looked down on the people of Israel and knew it was time to act' - Exodus 2:23-25. Reference Exodus 3:7-8 indicating God's rescue plan for His people and God invites us to partner with Him. It is not about what we can do with what we have but to entrust Him with what we have so He can use that to achieve His mission and outcome. The key encouragement for us from Moses' story is that 1. God sees you. 2. God hears you. 3. God calls and invites you to partner with Him. 4. God sends you. 5. God empowers you. 6. God leads you. 7. God won't leave or forsake you.

Neels ended his devotion reading out a poem.

1.2 Meeting Admin

Board of Trustees Meeting - 7 August 2023 7 Aug 2023, the minutes were confirmed as presented.

Apologies: Philip Mark Bradley, Raelene Beguely, Jordan Barley.

Conflicts of Interest: None

Student Rep Election vote counting closes tomorrow and will be published. We will update the Board at the next meeting.



The Board approves the In-Committee Minutes dated 7 August 2023

as a true and fair reflection.

Decision Date: 18 Sept 2023

Mover: Paul Claydon

Outcome: Approved

2. Matters Arising

2.1 Action Points from last meeting

| Due Date | Action Title | Owner |
|-----------------|---|--------------|
| 30 Oct 2023 | Policy One Maintenance & Modernisation Priorities List Status: Completed on 30 Oct 2023 | James Kimber |

3. School/Portfolio Reports

3.1 Primary School Annual Report

Primary School Annual Report circulated and taken as read.

Cristal McKoy, Head of Primary School, De Gibson and Pam Birley, Assistant Heads, were in attendance to present their report and answer questions.

Cristal shared what she thinks the big wins are:

- Fabulous new teachers and staff employed this year, some of whom bring strengths in te reo Māori. Their expertise contributes significantly to our bicultural approach to education.
- Being able to re-build community by being able to hold various events again for whanau.
- Staff culture; commitment, diligence, always going above and beyond.

Cristal thanked her AHOSs and AP for their support.

Opened to the Board for questions:

Student performance from the mid-year data provided was elaborated on by Cristal for better clarity.

Structured Literacy programme, called Little Learners Love Literacy, was explained. The programme works to close the gap between writing and reading.

The absence of covered outdoor space currently hinders their ability to offer core curriculum programmes. This challenge will become even more pronounced as our projected growth continues. It is in the 2030 plan and the Proprietor is aware. The PS SMT have met with an architect to design suitable spaces for seating.

Funding for playgrounds clarified - the Proprietors do not pay for playgrounds. The Board can donate towards it together with help from the PTA. Grants are another option.

Objective 1 of NELPs was explained. When the SLT do their visibility, they observe and identify any bias and address this individually.

A high-needs student enrolment for 2024 was queried. Graeme explained the shortfall of funding from the MOE and that this area is grossly under resourced. Another thing to note is that a school cannot turn away an applicant, provided they meet all enrolment criteria. Modifications to accommodate this student are to be paid for by the Proprietor.

Vanessa commended the PS SMT of their great report and on the fantastic work they are doing.

7:13pm - Cristal, De and Pam left the meeting.

3.2 Auckland Teacher Training Programmes

Auckland Teacher Training Programme document circulated and taken as read.

Colette Budler, Associate Principal, explained how this programme works and the benefits of KingsWay School joining. One can approach people in the community who are interested in a career change and the MOE will contribute towards funding their training. While learning on the job, trainees are still required to complete university papers, but they do this remotely and qualify with a teaching diploma. Their university fees are covered, and the school pays them a stipend. The programme has been around for many years and has been very successful. There are about sixty schools across Auckland engaged in using this programme. Colette has four potential people who are interested. It is great way of sourcing people for hard-to-staff areas. The hard to staff areas are te Reo, technology, coding, and the math and sciences. It will require effort from SS SMT and an AP.

As soon as we are signed up, we will put it out to our community.



The Board endorses KWS joining and participating in the Auckland Teacher Training Programme

All Trustees were in favour

Decision Date: 18 Sept 2023

Mover: Amira McMurray

Second: Neels van Rensburg

Outcome: Approved

4. Finance Report

4.1 Finance

Finance Report circulated and taken as read.

Yolind spoke to her report. School finances are performing well with some income items tracking ahead of budget. Notably, property costs are expected to exceed budget due to spend on unforeseen repairs. The year end forecast is expected to deliver a modest profit which is dependent on robust performance of Special Character Donations in the remaining months. There were some unforeseen repairs that we had to timeously get done and pay for. We have since submitted the invoice to the Proprietor.

7:36pm - Yolind left the meeting.

5. Executive Principal's Report

5.1 Executive Principal's Report

Executive Principal's Report circulated and taken as read

The Executive Principal presented his report and highlighted the following item that needs Board approval:

Overseas trips - a revised schedule was presented to the Board because a new trip has been added for 2024. The Board deliberated and discussed the pressure of costs to parents for these trips, current financial constraints of parents due to the current economy, the significant increase in the cost of these trips and changeable nature of some of the costs, together with not wanting to be exclusive, to some students. The Board made a decision to not support the newly proposed sports trip and advised the Principal not to undertake putting the Arts Trip together himself to save costs.

The Board wishes to remain focused on our core mission and that is mission trips. Faculties could perhaps look at local more and cost effective alternatives.



The Board does not support the Hockey Trip due to

the precedent it sets and the closeness to Tournament Week and the additional financial pressures it places on parents.

The Board Chair moved this motion. All Trustees were in favour.

Decision Date: 18 Sept 2023
Mover: Paul Claydon
Outcome: Approved



The Board does not support the Europe Trip at this time

because costs have increased significantly, prices cannot be guaranteed and are changeable.

The Board Chair moved this motion. All Trustees were in favour.

Decision Date: 18 Sept 2023
Mover: Paul Claydon
Outcome: Approved

5.2 People & Culture

For Board information only:

Staff Internal Movements

De Gibson from Primary SMT to Primary SENCO
Lisa Lin (Assistant Head of School – Primary)
Linda Clark (Resource Manager)

Fixed term teaching positions

Sung Yung (Primary School Teacher)

Permanent, support staff positions

None

Resignations:

Diane Scarrow (Middle School teacher)
Danel Sims (Primary School Teacher)

Extended leave request for the Board to consider.

See Supporting Documentation in BoardPro. This was discussed in In-Committee (below)



The Board approved the permanent Middle School teaching position for

Shaniel Slater

Decision Date: 18 Sept 2023
Mover: Paul Claydon
Outcome: Approved



The Board does not support the extended leave application, however

the Board welcomes the staff member to apply on their return, should there be a position available at the time.

Moved by the Board Chair. All Trustees were in agreement.

Decision Date: 18 Sept 2023
Mover: Paul Claydon

Outcome: Not Approved

6. Discussion / Other Items

6.1 Update on Alternative Y12 & Y13 Qualification

Update on Alternative Y12 & Y13 Report circulated and taken as read

This is an update on the investigation into alternative qualifications for Senior School students. This investigation was in response to feedback received by the school as part of its decision to pursue an independent Year 11 qualification to replace NCEA level 1. Specifically, the ELT was encouraged by our community to explore the International Baccalaureate Diploma Programme (IBDP) and/or the Cambridge Assessment International Examinations (CAIE). The IBDP is not economically viable to deliver as an alternative qualification to NCEA and will not be investigated further. We continue to investigate the viability of implementing CAIE as an alternative qualification pathway.

A discussion ensued regarding:

- the costs of these programmes
- the viability of offering a dual pathway
- Pedagogical practice discussed
- Timeline in order to make a decision by the end of this year

We aim to conclude the investigation in time for the last Board Meeting of the year. We also aim to consult with community and staff early next year.

8:12pm - Colette and Chris left the meeting

6.2 In-Committee - staffing

8:32pm - The Board moved into In-Committee

The Board Chair extended the meeting by 15 minutes.

9:18pm - The Board moved out of In-Committee

6.3 Policy Updates

7. Correspondence

7.1 Correspondence - Important to read

7.2 General Correspondence

8. Close meeting

8.1 Close the meeting

Next meeting: Strategic Board Meeting - 9 October 2023 - 9 Oct 2023, 6:30 pm

- Next Devotions: Jordan Barley

Signature:_____

Date:_____